

## **Anti COVID-19 protocol for media representatives at the FIS Ski Jumping World Cup Planica 2021**

This document contains the most important rules for the media representatives. If not stated otherwise that includes broadcasters, journalists, photographers, cameramen and technicians.

The purpose of this document is to help media to plan for the event and to set the rules of engagement at the FIS Ski Jumping World Cup in Planica concerning the COVID-19 (SARS CoV-2) situation and measures.

The most important goal is health and safety of all participants at the event. All actions of participants, prior and during the event, should strive to minimize the risk of spread of COVID-19.

We ask for a lot of understanding as the situation can change rapidly and on very short term. We also ask for understanding, patience and readiness for any other new or updated rules.

In case of changes the LOC will provide updated information accordingly.

Thank you and welcome!

Organizing Committee Planica



## SUMMARY OF RULES

- All media representatives must stay at the designated media hotels.
- Two (2) testing protocols are mandatory for all media representatives.
- After negative test result accreditations will be cleared/activated to enter the event site.
- At the event site a FFP2-protective face mask must be worn at all times.
- Follow the hygiene rules: frequent hand washing or sanitizing, physical distancing
- PCR tests before departure will be available

### 1. Actions on-site

All actions on-site need to be organized in a way to minimize the risk of infection spread. The reduction of the number of people who need to be on site have a crucial effect on the infection risk.

The separation of groups is decisive, in case of a contact tracing should an infection occur. The primary goal is the safety and health of all participants and to safely conduct the event. In view of this, everyone must follow the rules.

A failure to comply with the rules, threatens the participants and the event continuation, and results in an immediate personal expulsion and loss of accreditation.

### 2. Testing before the event

Before coming to Slovenia please see the measures that apply for entering the country:  
<https://www.gov.si/en/topics/coronavirus-disease-covid-19/border-crossing/>

Two (2) testing protocols every 48 hours are mandatory for all media representatives according to national regulations in the Republic of Slovenia. All costs for testing shall be paid by individuals/companies.

1st testing:

PCR test on Wednesday, 24 March, from 08:00 to 10:00, in Hotel Ramada Resort in Kranjska Gora. Price: 89 EUR. The results will be known within four hours. After confirmation of a negative test result individual's accreditation will be cleared/activated to enter the event site.

2nd testing:

Rapid antigen test on Friday, 26 March, from 08:00 to 10:00, in Hotel Ramada Resort in Kranjska Gora. Price: 40 EUR. The results will be known within one hour. After confirmation of a negative test result individual's accreditation will be cleared/activated to enter the event site.

Prior to first testing please send data (company name, full address, VAT number) for issuing invoice to [press.planica@sloski.si](mailto:press.planica@sloski.si).



### **3. Accreditations**

Accreditations can be obtained with a proof of accommodation in a designated media hotel only.

They can be obtained in the accreditation office, which is located in the 1st floor of Ramada Resort (ex Hotel Larix) in Kranjska Gora, Borovška cesta 99, 4280 Kranjska Gora.

Accreditation office will be opened on Wednesday, 24 March, from 08:00 to 14:00.

Only one person from each group of rightsholders (RH) will be allowed to pick up all the accreditations.

Every journalist and photographer must pick up his/her accreditation in person.

After confirmation of a negative test result individual's accreditation will be cleared/activated to enter the event site.

The LOC can withdraw (reserves the right) the accreditation at any time if the guidelines and the protocols are not respected.

### **4. General operational hygiene rules and protective gear**

Responsibility of each single person is the main pillar of the prevention system. In order to avoid any risk linked to COVID-19, every person has to adhere to the LOC, follow all procedures and instructions and behave responsible at all times, also during the breaks, meal times, and/or after work. Please note that some types of actions that do not comply with local laws could be fined or criminally prosecuted.

#### **4.1 Protective gear**

All accredited media representatives have to wear a protective mask at all times when they are at the venue (indoor and outdoor). The use of any protective masks with valves is forbidden. The LOC recommends the use of surgical masks or "hybrid" masks (combining layers of cotton and another material, like silk). Masks may only be removed from a fixed seat and during the meal.

In any common space it is not allowed to leave the masks on tables or on any other surfaces. It is recommended to put them in a proper shell or throw them in a bin in case of replacement.

In special areas such as the Mixed Zone, etc. FFP-2 masks will be mandatory. Protective gloves have to be worn when handling equipment used by multiple users.



## 4.2 Hygiene rules

All attending participants need to follow the hygiene rules. The necessary infrastructure including corresponding signage will be provided.

- Frequent hand washing (minimum 20 seconds with soap and warm water plus drying with single-use paper towels).
- Physical distancing (keeping at least 1,5 m distance to each other).
- Usage of provided hand sanitizing gel in all facilities.

## 5. Press conferences and interviews

Specific rules for press conferences and interviews will be issued to ensure the safety of everyone.

General principles:

- Basic hygiene rules need to be respected by all people involved (athletes, team members, media, RHB, HB, LOC, FIS and EBU staff): face masks, hand washing, physical distancing
- Engage as few people as possible.
- The LOC suggests limiting interviews with athletes before or after the event, and/or any direct contact with other accredited people.
- Microphones must be wiped with approved disinfectant wipes before and after use. Remove any windscreens (microphone covers) from the microphone boom to allow the surface to be wiped down completely. Disinfected microphones and other technical gear must be placed in sanitized storage boxes to prevent contamination before their next use. Microphone windscreens need to be changed regularly and disinfected after each use.

## 6. Media centre

Please note that the number of accesses to the media centre will be limited, since the layout will be planned according to the national rules set by Slovenian health authorities.

When moving inside the media centre, including when entering and exiting it, wearing a protective face mask is mandatory. In the workspace the media representatives will have to sit as indicated, that is with a minimum distance of 1,5 meters between each person.

Athletes and coaches will not be allowed to enter Media centre. Appropriate measures (Video conference) will be applied in order to insure quotes and statements.

## 7. TV Studio (Mixed zone platforms)

Only HB and RH personnel as well as the service personnel have granted access to mixed zone platforms. A maximum of 4 people are allowed to stay in the same space simultaneously and, in any case, they have to keep the distance of at least 1,5 m between each other if possible. Inside that space technicians and reporters are obliged to wear a FFP2-protective face mask all the time.

Reporter can refrain from wearing mask during the live show if he/she can keep 1,5m distance/4 m<sup>2</sup> per person (or is staying behind the plexi glass partition) to the other people on the platform.



Athletes and coaches will not be allowed to enter studio positions/platforms. Appropriate measures will be in place so that the interviewee is separated from the studio by at least 1,5 m. HB and RH reporters must wear a FFP2-protective face mask when conducting interviews with athletes and coaches.

The athletes' village is limited to team members only. Only one camera from the HB is allowed for live transmission.

## **8. Dedicated mixed zone positions**

Only HB and RH personnel as well as the service personnel have granted access to dedicated mixed zone positions. A maximum of 3 persons are allowed to be at each position (one reporter + one cameraman + one assistant); they must wear a FFP2-protective face mask all the time and keep at least 1,5 m distance from the athlete. Each interview needs to be as quick as possible. Gatherings of athletes have to be avoided at all times in the corridors of the mixed zone.

## **9. Mixed zone for radio, written and new media**

Media representatives must wear a FFP2-protective face mask all the time and have to keep 1,5 m distance between each other if possible. A corridor will be set up to maintain the 1,5 m distance between the athletes and the media. Gear needs to be sanitized before entering and after every usage prior to the next.

## **10. Photographers' platforms and positions**

Photographers must wear a FFP2-protective face mask all the time and have to keep at least 1,5 m distance between each other if possible. Cameras and gear need to be sanitized before entering.

## **11. Transport**

Private transport is strongly recommended. Please note that the national regulations require the wearing of protective face masks by all passengers if they are not family related. Parking spots will be available at the venue.

Shuttle service will also be available upon request. The procedures concerning the shuttle service will be communicated in days before the event. Please note that limited number of persons will be allowed in the shuttle vans.



## 12. Accommodation

All media representatives must stay at the designated media hotels.

Accommodation price list:

- bed and breakfast in a double room per person: 78 EUR / night + tourist tax 3 EUR per person per night;
- half board in a double room per person: 90 EUR / night + tourist tax 3 EUR per person per night;
- bed and breakfast in a single room: 98 EUR / night + tourist tax 3 EUR per person per night;
- half board in a single room: 110 EUR / night + tourist tax 3 EUR per person per night.

## 13. Testing before departure

If there is a need for a PCR testing before departing home, all media representatives must register for it until Thursday, 25 March. All costs for testing shall be paid by individuals/companies. Testing will be held on Saturday, 27 March, at 20.30, at a designated hotel in Kranjska Gora. Please register via email at [press.planica@sloski.si](mailto:press.planica@sloski.si) and at the same time send data (company name, full address, VAT number) for issuing invoice.

## 14. Information in case of symptoms

Any problem or discomfort of personnel during the working period must be immediately reported to the COVID-19 Manager appointed by the LOC.

Any person suspected of having COVID-19 will be examined by the LOC's Head of Medical Service who will be present at the venue during the whole event, immediately tested and isolated in dedicated room to wait for the test results. Tracing and quarantine protocols will be immediately activated.

If a person tests positive to COVID-19, he/she will be quarantined and processed according to the rules of National Health Authorities before returning to their respective country, if hospitalization is not required. Regarding the external communication, this person must strictly follow the communication procedure described by the LOC in this COVID-19 health and regulation protocol.

## 15. Responsibility of all

Responsibility of each single person is the main pillar of the prevention system.

In order to avoid any risk linked to the COVID-19, it is the responsibility of every person to adhere to the LOC and FIS guidelines, follow all procedures and instructions and behave responsibly at all times, also during breaks and/or after work.

Please note that some types of actions that do not comply with laws of the Republic of Slovenia could be fined or criminally prosecuted.



Every RH must appoint a hygiene manager who will be the contact person for the LOC. He/She will be the LOC/FIS contact person and will constantly monitor that everyone complies with the rules that are in force. Each hygiene manager is responsible for informing his/her employees about the proper use of protective face masks and their safe disposal, as well as about hand washing and respiratory hygiene rules.

We ask for a lot of understanding as the situation can change rapidly and on very short term. We also ask for understanding, patience and readiness for any other new or updated rules.

Before traveling, please check the final information on COVID-19 rules and recommendations as well as possible travel restrictions on the following websites managed by National Institute of Public Health (NIJZ) and Government of the Republic of Slovenia:

<https://www.gov.si/en/topics/coronavirus-disease-covid-19/border-crossing/>

